



THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF INVESTMENT, INDUSTRY AND TRADE

TANZANIA BUREAU OF STANDARDS (TBS)



ISO 9001:2015 Certified

Member of the International Standardization (ISO), Codex Alimentarius Commission (WHO/FAO), Agent for ISO and other National Standards Bodies

TRAINING COURSE ANNOUNCEMENT

COURSE TITLE: INTERNAL AUDIT ON QUALITY AND COMPETENCE OF MEDICAL LABORATORIES (ISO 15189)

Duration: Five working days (30th January to 03rd February, 2023)

Target participants: Laboratory analysts, scientists, researchers, laboratory technicians, chemists, laboratory technologists, microbiologists, practitioners from medical laboratories and any other related professionals;

Course outline:

- i) Concept of ISO 15189:
 - a) Recap of ISO 15189 – Internal audit requirements;
 - b) Audit types;
 - c) importance of internal audit;
- ii) Audit principles as per ISO 19011; and
- iii) Audit process:
 - a) Preparation of internal audit;
 - b) Execution of internal audit;
 - c) Reporting of internal audit findings; and
 - d) Follow-up on corrective action.

Course presentation and methodology:

The course will be presented in Swahili or English languages. The course will be delivered in interactive tutor-led and trainee-led discussions, experience from trainees, group participation and roleplaying.

Benefits of the course:

After successful completion of this course, participants will be able to:

- i) interpret the requirements of the standard;
- ii) initiate and prepare audit activities;
- iii) execute internal audits;
- iv) document and report audit findings;
- v) conduct follow-up audits; and
- vi) Identify areas for improvement in medical laboratory.

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All Correspondence should be addressed to the **DIRECTOR GENERAL**

Course requirements:

- i) Each participant shall have a laptop; and
- ii) Participants shall have prior knowledge on ISO 15189 standard requirements

Course assessment and awards:

A participant who attends the course, participates in group work, exercises and test and scores 60% and above of the final course evaluation shall be awarded a certificate of successful completion. Otherwise, a participant who scores less than 60% of the final course evaluation shall be awarded a certificate of attendance. In addition, participants will be provided with training materials for further reference. Full attendance of participants is required during the course.

Course fee:

The course fee is **TZS 500,000/- per person for Tanzanians and USD 500 per person for foreigners, non-refundable**. The fee shall cover tuition fee, training materials, stationeries, food and refreshments. Each applicant shall be responsible for his/her own travelling and accommodation expenses.

Mode of application:

Interested applicants are advised to apply for the course through email researchandtraining@tbs.go.tz as early as possible since the maximum number of participants required is twenty-five (25) and provide the following information:

- i) Full name of applicant;
- ii) Region and district of applicant;
- iii) Contact (physical address/P. O. Box) of applicant;
- iv) Phone number and email address of applicant;
- v) Organization name, contact (physical address/P. O. Box), region and district (if any); and

For enquiries contact us through cell phone No. +255 733 700 447.

Mode of payment

Course fee shall be paid in full and once fourteen (14) days prior to the date of training. Government bill will be issued to applicant.

Postponement and cancellation of training

If a participant fails to attend the training for any reason, the paid course fee will not be refunded. In case the Bureau postpones the training, the applicant will be informed **ten (10) days** before commencement of the training course together with re-scheduled date.

Training venue

The training will be conducted at Test House 5th Floor Wing A at TBS Headquarters, Ubungo Area, Morogoro Road/Sam Nujoma Road, Dar es Salaam.

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